

St. Clair Shores Waterfront Environmental Committee

27600 Jefferson Circle Drive, St. Clair Shores, Michigan 48081
 websites www.angelfire.com/mi4/scswateradvisory and www.scsweec.org Phone 586-214-2197

The St. Clair Shores Waterfront Environmental Committee is committed to the conservation, protection, safe use and enjoyment of Lake St. Clair for our current and future generations.

January Meeting Agenda

Tuesday January 17, 2023, 6:30 p.m., Library Meeting

- Welcome Mark
- Pledge of Allegiance Open
- Approval of Minutes (November – None December)..... Mark
- Scholarships..... Heidi
- Treasury Report..... Erin
- Fill open position by vacating Eric's position & Election of Officers (See Responsibilities below)..... Open

CHAIRMAN:

Monthly meetings:

- Meeting Agendas
- Meeting Minutes
- Send email reminders
- Send group text reminders
- Develop new business items
- Follow up to prep members for meeting items
- Identify place for meeting or change locations
- If change locations, then post reminders

Annual Meeting

- Prepare powerpoint
- Prepare Meeting Agenda
- Send emails to announce meeting to community
- Call and Coordinate speakers
- Video and sound organization
- Check in with committee members
- Develop new business items
- Follow up to prep members for meeting items

Beach Cleanup:

- Captain cleanup areas with Beach clean up coordinator
- Organize planning items
- Coordinate with City Liasons
- Coordinate with Key resource members (Tom Cleaver, etc)
- Attend Events
- Check in with Event Leaders
- Student outreach to schools & prepare presentations
- Letter writing
- Reaching out to other communities and organizations
- Prepping others for co-chair/chair, secretary, treasurer
- Complete interviews with paper

General New Idea Generations:

- Create short term projects(lake safe programs, fertilizer, etc.)
- Attend other city committees
- Find ways to come up with new ideas
- Advertising thru newspapers and social media outlets
- Vendor tables
- Wildlife projects

SECRETARY:

- Attend the meetings
- Take attendance
- Take minutes
- Send meeting minutes to chairman for approval
- Send meeting minutes to members for approval at next meeting
- Send approved minutes & meeting agenda to Rubello/City
- Form to fill out for member attendance to City 1x per year
- Annual Report which is collection of meeting minutes
- Keep track of open and closed items

TREASURER:

- Attend the meetings
- Review costs and track how to collect \$ spend
- Prepare monthly report
- Prepare yearly report
- Meet with City to account for dollars
- Keep track of open and closed \$ spent
- Reimburse members for \$ spent
- Review/Implement city requirements

Now:

- Preparing flyer
- Preparing other market material

- Annual Meeting Mark
- Open for new business (Review Joe's Draft Potential Letter)..... Mark

Public Comment - Adjourn

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|-----------------------------|------------------------------|------------------------------------|--|---------------------------------|-------------------------------------|------------------------------|------------------------------|--------------------------------|---|
| Joe St. John
Chair Emer. | Mark Balon
Memb. Chair | Erin Stahl
Memb. Treasurer/1-94 | Heidi McInnes
Clean Memb. Secretary | Erich Eggert
Member | Kathy Nixon
Member | Peter McInnes
Member | Kevin Hertel
Member | Sarah Schultz
Member | Mike Droogleever
Memb. Beach Cleanup |
| Cori Champagne
Member | Sharon Khoury
Alt-Member. | David Rubello
Council Liaison | Michalene Grifka
Clean Coordinator | Lauren & Sarah
LVHS Students | Nicole Rakozy
LVHS Education Rep | Vacant
SLHS &LSHS Student | Vacant
SLHS &LSHS Student | Vacant
SLHS &LSHS Educ. Rep | Vacant |

Individuals with disabilities or impairments who plan to attend this meeting need to contact the City Clerk's office at (586) 447-3303 or via Michigan Relay Center at (771) from TTY) if auxiliary aides or services are needed. A request for service form is available at all City departments. Ten(10) business days advance notice is required.