

**PROPOSED MEETING MINUTES OF THE
CITY OF ST. CLAIR SHORES
DOWNTOWN DEVELOPMENT AUTHORITY**

Wednesday, October 11, 2023

Regular Meeting of the Downtown Development Authority, held in the Jefferson Conference Room,
located at 27600 Jefferson Avenue, St. Clair Shores, Michigan.

Present:

Gloria Kinne
Mary Bricolas
Anna Casali
Dave Harden
Kyle McKee
Sean O'Brien
Ryan Balicki
Kip Walby

Also Present:

Denise Pike, CDI
Shantelle Hubbard, Recording Secretary
Liz Koto, City Planner

Absent:

Amy Florek

1. Call to Order, Roll Call and Pledge of Allegiance

Kip Walby, Chairman, called the meeting to order at 10:00 am. Pledge of Allegiance was said.

Moved by O'Brien and second by Balicki to excuse Amy Florek from today's meeting.

2. Approval of the July 12, 2023 & September 20, 2023, Meeting

Moved by Balicki, seconded by Harden to approve the minutes for July 12, 2023, and September 20, 2023, meeting.

3. Old Business

- i. Banners & Holiday Décor– Banners are up. Pike mentioned the greenery in the baskets. There is a group that is doing the Christmas lights if the board agrees. Kinne and Casali said that they did walk around with Brett from Landscape Services. They elected to not to do the greenery on the lamp post It is a hit or miss that they would go brown due to the weather. The proposal was to light all the poles along Mack and to put a substantial portion of the budget for the large tree along 9 Mack Drive and Nine Mile to make that a show piece. They are going to light seven pear trees down the street. Three of them are in front of the post office, two in front of Connie's and the remaining two in front of Copper Hop and the larger tree at the north end by Travis. That quote was \$9,850.00 which included replacement lights and includes installation, takedown, and storage. We have a budget of \$10,000. Mary Bricolas donated \$2,000, DDA donated \$2,000 and 9-Mack will donate \$6,000. Emailed LSI with the picture of the tree asking for a quote specifically for that tree.

Moved by O'Brien and seconded by Kinne to allocate \$2,000 for the Christmas lights.

4. New Business

- a. Kickoff of Visioning Downtown – Kyle Seidel, Anna Vigneron and Courtney Sturgis from AEW made a brief presentation about the ideas that they have for the downtown district and said they need to create together a schedule. Kyle Seidel suggested to the board to take pictures of ideas. The goal is to keep the design simple and maintenance friendly so that the areas will be more usable for the district. He noted that if the roadway were reduced, it will give it more options for the downtown area. The final design will be used to apply for a Transportation Alternate Program (TAP) grant. If the city were successful in getting the grant funding, it would be awarded in July 2024. AEW suggested putting together a committee for the visioning of the district. The board decided that the committee would consist of the full board. Meetings are to be held weekly through the end of November to put the ideas together.
- b. Rock the Shores – Denise from Connie’s Children Shop didn’t like that they closed off the street in the morning and they charged to get in. Sasha stated that one of the complaints was the cannabis vendor. Kinne talked about the issues with Rock the Shores noting there were a lot of negatives. The board say that there needs to be better planning of the event Need to talk about it at the beginning of the year.
- c. Cool City Committee – allocation of the funds for Cool City Committee

5. Audience Participation

6. Next Meeting Date – December 13, 2023, Jefferson Conference Room.

7. Announcements and Adjournment

Moved by McKee, seconded by Casali, to adjourn the meeting at 11:15 am.